



**MEETING MINUTES**  
**MEETING OF THE**  
**MAHONING VALLEY SANITARY DISTRICT**  
**BOARD OF DIRECTORS**  
**AUGUST 28, 2024 – MEETING NO. 1839**

**AGENDA ITEM**

**ACTION BY BOARD**

<b>PRESENT</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
	MS. BRADLEY	MS. DONALD	MR. MERLO	DR. NEOPOLITAN

REGULAR MEETING CALLED TO ORDER BY PRESIDENT MERLO @ 4:10 P.M. ATTENDANCE AT THIS MEETING (BOARD MEMBERS WHO ARRIVE AFTER MEETING BEGINS, NOTED AS PRESENT AT POINT IN THIS AGENDA AT WHICH TIME THEY ARRIVE.)

CALL MEETING TO ORDER AND IDENTIFY BOARD

PRESENT ARE:  
 TOM WILSON, MVSD ATTORNEY; THOMAS F. HOLLOWAY, ACTING CHIEF ENGINEER; JAMES GIBBS, DIR. OF ADMIN SERVICES; AND BRENDA DUFFETT, SECRETARY

**Attendees:**

- Ralph Miller
- Rich Harkins, Weathersfield
- Chuck Tieche, Canfield
- George McKelvey, Yng Water
- Jon Jamison
- Kedar Behide

**A. AGENDA ISSUES FOR DISCUSSION**

(1) THE FOLLOWING ISSUES ARE A PART OF THE BOARD'S AGENDA FOR TODAY'S MEETING. OTHER ISSUES MAY BE BROUGHT TO THE FLOOR AND DISCUSSED BY THE BOARD AT THEIR DISCRETION.

**B/ APPROVAL OF PRIOR MEETING MINUTES: MEETING NO. 1838, JULY 31, 2024.**

**C/ FINANCE REPORT-VERIFICATION OF CASH STATEMENT & FUND BALANCE RECONCILIATION; ADMINISTRATIVE OPERATIONS UPDATE**

**D/ CHIEF ENGINEER'S REPORT**

**E-I; K/ RESOLUTIONS**

**J/ EXECUTIVE SESSION**

EXECUTIVE SESSION: PURPOSE IS TO DISCUSS (check the appropriate box)

- THE APPOINTMENT, PROMOTION, OR COMPENSATION OF PUBLIC EMPLOYEES PURSUANT TO ORC 121.22 (G) (1)
- LEGAL ISSUES WITH THE DISTRICT'S LEGAL COUNSEL PURSUANT TO ORC 121.22(G) (3)

THE BOARD RECEIVED INFORMATION REGARDING THE AGENDA ITEMS LISTED UNDER A: AGENDA ISSUES FOR DISCUSSION, PRIOR TO THE MEETING.

	MS. BRADLEY	MS. DONALD	MR. MERLO	DR. NEOPOLITAN
<b>MOTION</b>			<b>X</b>	
<b>SECOND</b>	<b>X</b>			
<b>AYES</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>NAYS</b>				
<b>ABSTAIN</b>				

**B. (1). APPROVAL OF PREVIOUS MEETING MINUTES:**

THE MEETING MINUTES OF JULY 31, 2024, MEETING NO. 1838 OF THE BOARD OF DIRECTORS OF THE MAHONING VALLEY SANITARY DISTRICT IS BEFORE THIS BOARD FOR APPROVAL.

APPROVAL DATE AUGUST 28, 2024

BOARD APPROVES MEETING MINUTES OF JULY 31, 2024, MEETING NO. 1838.

C. FINANCE REPORT as of 7.31.2024

ALL BOARD MEMBERS HAVE RECEIVED JULY'S RECONCILED CASH AND FUND BALANCE STATEMENTS ALONG WITH THE INCOME STATEMENT WITH MONTH AND YEAR TO DATE TOTALS.

ADMINISTRATIVE OPERATIONS UPDATE

D. CHIEF ENGINEER'S REPORT: SEE ATTACHED

	MS. BRADLEY	MS. DONALD	MR. MERLO	DR. NEOPOLITAN
MOTION			X	
SECOND				X
AYES	X	X	X	X
NAYS				
ABSTAIN				

E. RESOLUTION NO. 6876

AUTHORIZING CHANGE ORDER NO. 1 & FINAL TO CLOSE-OUT CONTRACT G-145, 36" WEST TRANSMISSION LINE REPLACEMENT WITH KIRILA CONTRACTORS, INC. and GPD GROUP.

R-6876 BOARD AUTHORIZES THE CLOSE-OUT OF CONTRACT G-145.

MOTION			X	
SECOND	X			
AYES	X	X	X	X
NAYS				
ABSTAIN				

F. RESOLUTION NO. 6877

AUTHORIZING AWARD OF CONTRACT G-153 – NE 22 VALVE PROJECT INSTALLATION TO: **KIRILA CONTRACTORS, INC. IN THE AMOUNT OF \$239,606.50.**

R-6877 BOARD AUTHORIZES CONTRACT G-153 – NE 22 VALVE PROJECT TO KIRILA CONTRACTORS.

MOTION			X	
SECOND				X
AYES	X	X	X	X
NAYS				
ABSTAIN				

G. RESOLUTION NO. 6878

AUTHORIZATION TO ADVERTISE REQUEST FOR PROPOSALS (RFP) FOR G-163 DEMOLITION OF CLARIFIERS 5 & 6 PROJECT.

R-6878 BOARD AUTHORIZES THE ADVERTISEMENT FOR RFP'S FOR G-163.

MOTION			X	
SECOND		X		
AYES	X	X	X	X
NAYS				
ABSTAIN				

H. RESOLUTION NO. 6879

AUTHORIZING THE SALE OF A TRANSMISSION LINE EASEMENT OPTION FOR 2.75 ACRES OF DISTRICT PROPERTY, ALONG KIRK ROAD, MAHONING COUNTY, OHIO.

R-6879 BOARD AUTHORIZES THE SALE OF AN EASEMENT TO FIRST ENERGY ALONG KIRK ROAD, MAHONING COUNTY, OHIO.

	MS. BRADLEY	MS. DONALD	M.R. MERLO	DR. NEOPOLITAN
MOTION			X	
SECOND				X
AYES	X	X	X	X
NAYS				
ABSTAIN				

I. RESOLUTION NO. 6880

AMENDED TO READ: AUTHORIZING THE FINANCE MANAGER TO ENCUMBER FUNDS FROM THE OHIO EPA EMERGENCY FUND TO SATISFY THE OEPA MANDATED MAINTENANCE TO THE YOUNGSTOWN RESERVOIR.

R-6880 BOARD AUTHORIZES FINANCE MANAGER TO ENCUMBER FUNDS FOR MAINTENANCE TO THE YOUNGSTOWN RESERVOIR.

MOTION			X	
SECOND				X
AYES	X	X	X	X
NAYS				
ABSTAIN				

J. (1) EXECUTIVE SESSION

MOTION BY PRESIDENT MERLO TO RETIRE TO EXECUTIVE SESSION.

- o THE APPOINTMENT, PROMOTION, OR COMPENSATION OF PUBLIC EMPLOYEES PURSUANT TO ORC 121.22 (G) (1)
- o LEGAL ISSUES WITH THE DISTRICT'S LEGAL COUNSEL PURSUANT TO ORC 121.22(G) (3)

BOARD RETIRES TO EXECUTIVE SESSION FOR REASONS AS IDENTIFIED IN K (1) TIME: 5:06 P.M.

Roll Call:  
Neopolitan – Y  
Merlo – Y  
Donald – Y  
Bradley –Y

SECONDED BY DIRECTOR NEOPOLITAN AND PASSED.

TIME: 5:06 PM

MOTION			X	
SECOND	X			
AYES	X	X	X	X
NAYS				
ABSTAIN				

J. (2) MOTION TO RETURN TO REGULAR SESSION BY PRESIDENT MERLO AND SECONDED BY DIRECTOR BRADLEY AND PASSED.

TIME: 6:06 PM

BOARD RETURNS TO REGULAR SESSION AT APPROXIMATELY 6:06 P.M.

Roll Call:  
Neopolitan – Y  
Merlo – Y  
Donald – Y  
Bradley –Y

MOTION			X	
SECOND	X			
AYES	X	X	X	X
NAYS				
ABSTAIN				

K. RESOLUTION NO. 6875

ACKNOWLEDGING THE COMPLETION OF THE FIVE-YEAR AGREEMENT WITH GARY GREEN IN ACCORDANCE WITH RESOLUTION 6525, DATED JULY 31, 2019.

R-6875 BOARD AUTHORIZES THE COMPLETION OF AGREEMENT WITH GARY GREEN.




THE NEXT MEETING IS SCHEDULED FOR  
SEPTEMBER 25, 2024, AT 4:00 PM.

BEING NO FURTHER BUSINESS, PRESIDENT MERLO  
ADJOURNED THE MEETING. THE MEETING ADJOURNED  
AT APPROXIMATELY 6:09 PM.

THE BOARD'S AUGUST 28,  
2024, REGULAR MEETING  
WAS ADJOURNED AT  
APPROXIMATELY:  
6:09 PM

  
Giuseppe 'Joe' Merlo, President

  
Catrina Donald, Director

  
Dr. Michael Neopolitan, Director

  
Robin Bradley, Director

#### CERTIFICATION

WHEREAS, THE BOARD OF DIRECTORS ACT BY RESOLUTION, I, BRENDA DUFFETT, SECRETARY OF THE MVSD HEREBY CERTIFY THAT RESOLUTIONS PASSED IN THIS MEETING WERE UNANIMOUSLY ADOPTED BY THE BOARD OF DIRECTORS OR ADOPTED BY THE NECESSARY QUORUM OF DIRECTORS OF THE MVSD AT THE WEATHERSFIELD TOWNSHIP OFFICES, TRUMBULL COUNTY, OHIO ON SAID DATE.

IN WITNESS WHEREOF, I HAVE AFFIXED MY SIGNATURE AND ATTACHED THE SEAL OF THE MAHONING VALLEY SANITARY DISTRICT, THIS 28<sup>TH</sup> DAY OF AUGUST 2024.

ATTEST:   
BRENDA DUFFETT, BOARD SECRETARY

**CHIEF ENGINEER'S REPORT  
WEDNESDAY, AUGUST 28, 2024**

- **Dam Improvement Project – Bidding  
– Engineering Services – Gannett Fleming**
- **Chemical Feed Line Improvement Project – Bids – Resolution**
- **NE-22 Valve Project – Bids  
– Award – Resolution**
- **PFAS Project – Site Soil Borings**
- **OPWC Grant Application Submittal – High Service Pump Station  
– Piping and Valves**
- **Project Closeout – 36” West Transmission Main – Resolution**
- **Youngstown Reservoir Cleaning**
- **Maintenance Building**
- **First Energy Easement – Resolution**
- **Advertisement for Clarifiers 5 and 6 – Demolition – Resolution**